



2023-24 District 84 Leader Training

Friday, June 7, 2023

AGENDA

7:15	Call to Order	Leslie LaForty
	Welcome & Introductions <i>What do you bring to the team?</i>	Vickie Goodman
7:30	District Overview <i>Adding perspective with specific information</i>	Team
7:55	Explore the District Leader Handbook <i>Where to find fast answers</i>	Felicia Shorter
8:15	Resources for Motivation <i>Dashing around the Dashboard</i>	Mike McLean
8:45	Prepare for AD Teams <i>What are our plans?</i>	Division Directors
8:55	Q&A	
9:00	Recess until 8:30 AM	
	Game Time!	



2023-24 District 84 Leader Training

Saturday, June 8, 2023

AGENDA

8:30	Call to Order	Leslie Laforty
	Welcome	Donald Toldson
8:35	The Division Plan for Success	Vickie Goodman
	<i>Division Situation Analysis</i>	
8:50	Effective Division Council Meetings	Paula Summa
9:05	Building Relationships to Build Teams	Amanda Cross
	<i>Creating Supportive Division Teams with Techniques that empower ADs</i>	
9:45	BREAK	
9:50	Communication Essentials	Donald Toldson
	<i>Internal Team Communication & External PR; Using the right app to get the message to the right audience; creating the right tone so the message is heard</i>	
10:10	Prepare to Welcome Area Directors	Division Directors
	<i>Arrange Notebooks, name tags, seating, welcome message</i>	
10:30	Welcome Area Directors	Division Directors
	<i>Find your team, Introductions & Settle in</i>	
10:45	Area Director Expectations & Resources	Vickie Goodman
11:15	Club Visits: Engaging and Reporting	Amanda Cross
	<i>Building a relationship through focused visits</i>	
12:00	Team Challenge	Team
	<i>Group Competition</i>	
12:15	Harmony in Action:	Beth Ramsay
	<i>Mastering the Art of Working & Playing Well with Others</i>	
12:30	NETWORKING LUNCH	



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Saturday, June 8, 2023

1:15	Harmony in Action: <i>Mastering the Art of Working & Playing Well with Others</i>	Beth Ramsay
2:00	Being Mission Focused <i>Strengthening Clubs; Establishing/Supporting New Clubs</i> <i>Establishing consistency and routines</i>	Amanda Cross
2:30	Creating Engaging Experiences <i>Working with volunteers</i>	Felicia Shorter
3:00	BREAK	
3:15	Leaders as Trainers	Maria Martinez
3:50	Being On Task and On Time <i>Calendar Review of Important Dates & Events</i>	Vickie Goodman
4:05	Establishing Effective Communication <i>Division Success Plan</i>	Division Breakouts
4:35	Preparing for Club Visits <i>Data Driven Visits</i>	Felicia Shorter
5:05	Getting Started <i>Resources & support for a successful journey; Reflections on Leadership</i>	Paula Summa
5:30	Q&A	
	Recess until 7:00 PM	
6:00	Networking Dinner	
7:00	Team Building <i>Group activities to promote communication & Teamwork</i>	Amanda Cross
8:00	Recess Until 8:30 AM	



2023-24 District 84 Leader Training

Sunday, June 9, 2023

AGENDA

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| 8:00 | Good Morning Team! | Vickie Goodman |
| | <i>How did you sleep? What were your dreams or nightmares?</i> | |
| 8:15 | Effective Motivation & Exceptional Performance | Team Effort |
| | <i>Quad will each present District incentives focused on their area of responsibility</i> | |
| 8:30 | Getting Down to Business | Vickie Goodman |
| | <i>Setting a professional tone;
Division/Area Budgets;
Submitting for reimbursement;
Division/Area celebrations & marketing events
Overview of Speech Contests</i> | |
| 9:00 | Promoting Toastmasters & Building New Clubs | Amy Anne Fischer |
| | <i>5-step selling process; How to sign up new clubs</i> | |
| 9:30 | Enhancing Club Quality | Felicia Shorter |
| 10:00 | Practice Makes.....Better! | Team |
| 10:30 | Adjourn | |

Next Meeting: Virtual District Executive Committee (DEC)
Saturday, July 29th - 9:00 AM - Noon